Lot Line Adjustment

APPLICATION St. Louis County, Minnesota

Reference #

About: Nearly all land divisions in Minnesota are regulated by local authorities. St. Louis County Ordinance 60 regulates the subdivision of
land outside of municipalities (cities). For properties under the county's land use jurisdiction, the Planning and Community Development
Department can tell you if your parcel is being created properly, and if it conforms to subdivision and zoning requirements. For more
information, see our website at: https://www.stlouiscountymn.gov/departments-a-z/planning-development/land-use/subdividing-property

PROPERTY IDENTIFICATION NUMBER (PIN) PIN is found on your Property Tax Statement																					
Primary PIN Structure/SSTS	-			-					ssociated N			-				-					
Associated PIN	-			-					ssociated N			-				-					
PIN																					
APPLICANT						,															
Applicant Name (Last, First) I am a Contractor Homeowner Other Daytime # Date																					
Applicant Address City State ZIP																					
Applicant Email																					
Contact Person If applicable Contact Person #																					
Mailing Address (ling Address (Where to Send Permit)								State				ZIP								
Email Address (Where to Email Permit)																					
SITE INFORMATION																					
☐ Yes ☐ No Does this property have frontage along a public road?																					
☐ Yes ☐ No Does the property have legally demonstrated access to a public road?																					
☐ Yes ☐ No ☐ Is there an easement to access the property? If, yes: ☐ Private easement ☐ State/federal/county easement ☐ If yes, you must attach easement documentation.																					
Yes No Is the property located in one of the following Townships: Duluth, Gnesen, Lakewood or Midway ?																					
If yes, the Township Zoning Administrator must provide zoning information and signoff below:																					
Zone District: Does the subdivision meet zoning requirements? Yes No																					
Township Zoning Administrator Signature:																					
TYPE OF PRO	POSED S	SUBDI	VISIO	N																	
☐ Lot Line Adjustment - \$80 ☐ Permit extension beyond one year - \$55																					
By submitting this application, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. Intentional or unintentional falsification of this application or any attachments thereto will make the application, approval of the application and any resulting permit invalid. I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application.									ilding v												
CONTACT: Planning and Community Development Department																					
Technical Assista	nco	Dulut	h				Vir	cinin				Offi	co He	o Onl	.,						

Toll Free: 1-800-450-9777

Land Use Information www.stlouiscountymn.gov/landuse **Government Services Center**

201 South 3rd Avenue West

Virginia, MN 55792

(218) 749-7103

Government Services Center

Duluth, MN 55802

(218) 725-5000

320 West 2nd Street, Suite 301

Receipt # _

Receipt Date_

Payment Amount _

Reference #

About: Lot Line Adjustment - The relocation of a common ownership boundary between two or more lots on a plat as per Minnesota Statutes, Chapter 505.

APPLICANT											
Name											
Address		City	State	ZIP							
Address		City	State	211							
Email		I									
Contact Person # Contact Person #											
Contact Person #											
Contact Person Email											
REQUIRED ATTACHMENTS											
Submittals shall be an electronic map or sketch in a format det	ermined by the D	irector and suppo	rting docur	ments as follows:							
1. Electronic Map or Sketch:											
Parcel area of the proposed and parent parcels.	Parcel area of the proposed and parent parcels.										
Parcel dimensions of the proposed and parent parcels.											
Current development and infrastructure on proposed and parent parcels.											
2. Documents:											
Legal description of the proposed and parent parcels.											
Evidence of ownership.											
For Lot Line Adjustments by metes and bounds description, a Certificate of Survey shall be submitted.											
Septic site evaluation including replacement/expansion area, if required by the Director.											
Executed conveyance among the parties involved.	Executed conveyance among the parties involved.										
A brief description of the reason for the lot line adjust	ment.										

AGREEMENT

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CONTACT: Planning and Community Development Department

Technical Assistance

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www.stlouiscountymn.gov/landuse

Duluth

Government Services Center 320 West 2nd Street, Suite 301 Duluth, MN 55802 (218) 725-5000

Virginia

Government Services Center 201 South 3rd Avenue West Virginia, MN 55792 (218) 749-7103

Office Use Only

Receipt # __ Receipt Date ____ Payment Amount ____ Paid By